

# Creating a Presentation

**Spoken Tutorial Project**  
**National Mission on Education through ICT**  
**<http://spoken-tutorial.org>**

**Tutorial by**  
**DesiCrew Solutions Pvt. Ltd.**  
**Video Production by**  
**Spoken Tutorial Team, IIT Bombay**



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# Learning Objectives



# Learning Objectives

## 1. The parts of the Impress window and



# Learning Objectives

1. The parts of the Impress window and
2. How to:



# Learning Objectives

1. The parts of the Impress window and
2. How to:
  - ▶ Insert slides



# Learning Objectives

1. The parts of the Impress window and
2. How to:
  - ▶ Insert slides
  - ▶ Copy slides



# Learning Objectives

1. The parts of the Impress window and
2. How to:
  - ▶ Insert slides
  - ▶ Copy slides
  - ▶ About Fonts



# Learning Objectives

1. The parts of the Impress window and
2. How to:
  - ▶ Insert slides
  - ▶ Copy slides
  - ▶ About Fonts
  - ▶ **Formatting of fonts**





# OS and versions

Here we are using:

- ▶ GNU/Linux



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- ▶ GNU/Linux
- ▶ LibreOffice Suite version 3.3.4



# Summary



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1. The parts of the Impress window and
  2. How to:
    - ▶ Insert slides
    - ▶ Copy slides
    - ▶ About Fonts
- ▶ **Formatting of fonts**



# Comprehension Test Assignment



# Comprehension Test Assignment I

1. Create a new presentation
2. Insert a slide **between** the 3rd and 4th slide.
3. Create a **copy** of the fourth slide at the end of the presentation.



# Comprehension Test Assignment II

4. Create a **text box** in the 2nd slide.
5. Type some text in it.
6. Change the format of the text to **32 font size**
7. Make the text **bold, italic, underlined and blue color**.



# About the Spoken Tutorial Project





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- ▶ Watch the video available at [http://spoken-tutorial.org/What\\_is\\_a\\_Spoken\\_Tutorial](http://spoken-tutorial.org/What_is_a_Spoken_Tutorial)
- ▶ It summarises the Spoken Tutorial project



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- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



# Spoken Tutorial Workshops

## The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to [contact@spoken-tutorial.org](mailto:contact@spoken-tutorial.org)



# Acknowledgements

- ▶ Spoken Tutorial Project is a part of the Talk to a Teacher project
- ▶ It is supported by the National Mission on Education through ICT, MHRD, Government of India
- ▶ More information on this Mission is available at <http://spoken-tutorial.org/NMEICT-Intro>



# About the contributor

- ▶ This tutorial has been contributed by **DesiCrew Solutions Pvt.Ltd.**
- ▶ [www.desicrew.in](http://www.desicrew.in)
- ▶ Thanks for joining

