

# Add a New Library

**Spoken Tutorial Project**

<https://spoken-tutorial.org>

**National Mission on Education through ICT**

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# Learning Objectives



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**We will learn how to:**



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**We will learn how to:**

► **Add a New Library**



# System Requirements



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**To record this tutorial, I am using**



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► **Ubuntu Linux OS v22.04**



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- ▶ **Ubuntu Linux OS v22.04**
- ▶ **Koha v24.05**





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- ▶ **Firefox v131.0.3**



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- ▶ **Ubuntu Linux OS v22.04**
- ▶ **Koha v24.05**
- ▶ **Firefox v131.0.3**
- ▶ **A working internet connection**



# Prerequisites



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- ▶ **Koha installed on your system**



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- ▶ **Admin access in Koha**



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- ▶ If not, refer to the Koha Installation tutorial on this site  
<https://spoken-tutorial.org/>



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- ▶ Admin access in Koha
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- ▶ You should also have knowledge of Library Science



# Summary

**We learned,**

- ▶ **How to add a new library**
- ▶ **Fill in the important details**
- ▶ **Customize settings like email**





# Assignment

- ▶ **Practice by adding a new library called ICP Library**



# About the Spoken Tutorial Project

- ▶ **Watch the video available at**  
[https://spoken-tutorial.org/  
What\\_is\\_a\\_Spoken\\_Tutorial](https://spoken-tutorial.org/What_is_a_Spoken_Tutorial)
- ▶ **It summarises the Spoken Tutorial project**
- ▶ **If you do not have good bandwidth, you can download and watch it**



# Spoken Tutorial Workshops

## The Spoken Tutorial Project Team:

- ▶ Conducts workshops using Spoken Tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to [contact@spoken-tutorial.org](mailto:contact@spoken-tutorial.org)



# Answers for THIS spoken tutorial

- ▶ Questions in this Spoken Tutorial
- ▶ Visit <https://forums.spoken-tutorial.org>
- ▶ Choose the minute and second where you have the question
- ▶ Explain your question briefly
- ▶ The Spoken Tutorial project will ensure an answer
- ▶ You will have to register to ask questions



# Acknowledgement

- ▶ **The Spoken Tutorial project was established at IIT Bombay by the Ministry of Education Govt of India**
- ▶ **Thank you for joining**

