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Contact: 12345 XXXXX

18/05/2024

Hiring Manager  
FOSSEE, IIT BOMBAY  
Mumbai - 400076

Dear Hiring Manager,

Subject - Application for WEB DESIGNER AND DEVELOPER

I have completed my bachelor's in Information technology from Mumbai University. You may recall that I have interned with FOSSEE during my summer break in 2022. I am excited to apply for the Project Web Development and Designer position at the FOSSEE project. I have used many open-source software during my college days. I am eager to utilize my skills in web development and design to promote open-source software.

During my studies, I gained expertise in HTML, CSS, PHP, Python, and Django. I also learnt design tools like Inkscape and GIMP. Additionally, I have experience with content management systems such as Drupal. During my internship, I was involved in designing and developing websites and updating web content.

I have attached my resume for your review. It provides further details on my qualifications and experiences. I am enthusiastic about the opportunity to contribute to the FOSSEE project. I am available for an interview at your convenience. Thank you for considering my application.

Thank,  
Rajput K.