

Ka Sla Jingbthah naka bynta ka LibreOffice Calc

Spoken Tutorial Team

IIT Bombay

1 Online / Offline content

1. Iaki online content jong ka Spoken Tutorials lah ban ioh na:

<http://spoken-tutorial.org/tutorial-search/>

2. Phi lah ruh ban download iaki Spoken Tutorial ban pule offline na:

<http://spoken-tutorial.org/cdcontent/>

3. Na kane ka link download iaki FOSS category haka ktien kaba phi kwah ban pule.

4. Ia ki Spoken Tutorial content yn sa download kum ka zip file ha ka machine jong phi.

5. Extract iaki content jong ka zip file bad plie iaki.

2. Ka rukom ban pynmlien

1. Lah ai sha phi iaka set jong ki spoken tutorials bad ki file.

2. Kadei iaphi ban leh kawei hadien ka wei pat.

3. Phi lah ban sngap iaka spoken tutorial bad ban pynbud iaki synjam bala pyni haka video.

4. Lada phi shem jingeh ban leh ia kaba haneng, phi lah ban sngap shwa shisien iaka tutorial baroh kawei bad nangta sa leh pat haka jingsngap kaba ar.

3. LibreOffice-Calc

1. Click ha "Select FOSS" lane "All FOSS Categories" drop-down bad jied "LibreOffice-Calc".

2. Click ha "Select Language" lane "All Languages" drop-down bad jied iaka ktien (English, Hindi, Marathi ...) kaba phi kwah ban pule.

3. Click ha u jingshon "Submit".

4. Phi lah ban iohi iaka list jong ki tutorial katkum ka jingjied jong phi.

5. Sdang da ka tutorial ba nyngkong bala pyni haka list.

4. Ka tutorial ba nyngkong: Ka Promo jong ka Libre-Office Suite.

1. Wad iaka topic "Promo of LibreOffice Suite" bad click haka.

2. Ban peit iaka tutorial, click ha u Play icon uba don haka player.

3. Kane ka video ka ai nuksa ia kaei kaba lah ban leh daka LibreOffice Suite.

4. Peit iaka ba phin ioh jingtip.

5 Second tutorial: Introduction to LibreOffice Calc

1. Wad iaka topic "Introduction to LibreOffice Calc" bad click haka.

2. Ban peit iaka tutorial, click ha u Play icon uba don haka player.

3. iaki jingdonkam ynsa pyni harum ka player (tang na bynta ki Online contents).

4. Ki Outline, Assignments, Code Files bad ki Slide ki don harum jong ka player.

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5. Pynbiang iaka jingheh jong u browser ha kata ka rukom ba phi lah ban practice ha kajuh ka por.

5.1 Ki jingbthah ban practise haka Linux OS

(a) iaki tutorial la batai ha ka Linux OS.

(b) Kan kham suk na bynta ki nong pyndonkam Linux ban bud kumba la batai haka tutorial.

5.2 Ki jingbthah ban practise haka Windows OS

(a) Naduh 2:05 mins sha 2:16 mins, ka tutorial ka pyni kumno ban plie iaka LibreOffice Suite haka Ubuntu Linux OS.

(b) Haka Windows, Phi donkam ban click ha Start>> All programs>>LibreOffice Suite.

5.3 Ki JIngBthah ban practice

(a) Shna iaka folder haka "Desktop" daka "Name-RollNo-Component". (Eg. "vin-04-Calc").

(b) Ai kyrteng ba kham pher iaka file ban save, khnang ba phin ithuh iaka ha kawei ka por. (Eg. "Practice-01-vin")

(c) Kynmaw ban save iaki kam jong phi baroh haka folder jong phi.

(d) Kane kan pynthikna ba iaki file jong phi kyn ym shah over-write da mano mano.

(e) Kynmaw ban Save iaka kam jong phi naka por sha ka por, haka jaka ban save haka bakut jong ka kam.

5.4 Ki Jingbthah ba kyllum na bynta ki Assignments

a) Pyrshang iaki Assignment kumba la bthah ha kane ka tutorial.

(b) Save iaka kam jong phi haka folder jong phi.

5.5 Ki Jingbthah ba kyllum ban pyndonkam iaki Code files.

(a) Click haka link "Code files" ba shong harum jong ka player bad save iaka haka folder jong phi.

(b) Extract iaka zip file bala download.

(c) Phin sa iohi ia baroh ki code/source files bala pyndonkam ha kato ka tutorial.

(d) Pyndonkam ia kine ki file katkum ka jingbthah bala ai ha kato ka tutorial.

6. Play-pause-practise ia ka tutorial baroh kawei.

7. Shisien ba phi lahdep iaka tutorial, jied iaka tutorial babud naka playlist kaba don haka liang ka mon lane harum jong ka player.

8. PynBud iaki jingbthah haneng, tad ynda phi lahdep lut ia baroh ki tutorials haka series.