

Item Submission Configuration

Spoken Tutorial Project

<https://spoken-tutorial.org>

National Mission on Education through ICT

<http://sakshat.ac.in>

NVLI Team

IIT Bombay

June 29, 2021



Learning Objectives



Learning Objectives

We will learn to:



Learning Objectives

We will learn to:

- ▶ **Configure Embargo feature**



Learning Objectives

We will learn to:

- ▶ **Configure Embargo feature**
- ▶ **Submit an Item with Embargo**



Learning Objectives

We will learn to:

- ▶ **Configure Embargo feature**
- ▶ **Submit an Item with Embargo**
- ▶ **Configure an Item submission without a file**



Learning Objectives

We will learn to:

- ▶ **Configure Embargo feature**
- ▶ **Submit an Item with Embargo**
- ▶ **Configure an Item submission without a file**
- ▶ **Submit an Item without a file**



System Requirement

This tutorial is recorded using



System Requirement

This tutorial is recorded using

► Ubuntu Linux OS 18.04



System Requirement

This tutorial is recorded using

- ▶ **Ubuntu Linux OS 18.04**
- ▶ **DSpace version 6.3**



System Requirement

This tutorial is recorded using

- ▶ **Ubuntu Linux OS 18.04**
- ▶ **DSpace version 6.3**
- ▶ **gedit text editor**



System Requirement

This tutorial is recorded using

- ▶ **Ubuntu Linux OS 18.04**
- ▶ **DSpace version 6.3**
- ▶ **gedit text editor**
- ▶ **Firefox web browser**



Pre-requisites

To practice this tutorial, you should have



Pre-requisites

To practice this tutorial, you should have

- ▶ **A working internet connection**



Pre-requisites

To practice this tutorial, you should have

- ▶ **A working internet connection**
- ▶ **Installed DSpace 6.3 on your system**



Pre-requisites

To practice this tutorial, you should have

- ▶ **A working internet connection**
- ▶ **Installed DSpace 6.3 on your system**
- ▶ **Tomcat service should be running**



Pre-requisites

- ▶ **Created a Collection in the Community**



Pre-requisites

- ▶ **Created a Collection in the Community**
- ▶ **Have Submitter's and Reviewer's authority in the Collection**



Pre-requisites

- ▶ **Created a Collection in the Community**
- ▶ **Have Submitter's and Reviewer's authority in the Collection**
- ▶ **If not then please go through the prerequisite tutorials on <https://spoken-tutorial.org>**



Pre-requisites

To follow this tutorial, you should also have



Pre-requisites

To follow this tutorial, you should also have

- ▶ **Knowledge of Library Science**



Pre-requisites

To follow this tutorial, you should also have

- ▶ **Knowledge of Library Science**
- ▶ **Familiarity with** Dublin Core metadata standard



Code Files

- ▶ The files used in this tutorial are available in the Code Files link on this tutorial page



Code Files

- ▶ **The files used in this tutorial are available in the Code Files link on this tutorial page**
- ▶ **Please download and extract the file before practising**



Embargo Feature

- ▶ **An Embargo is a temporary access restriction placed on files**



Embargo Feature

- ▶ **An Embargo is a temporary access restriction placed on files**
- ▶ **If the Embargo is set on a file, then it is not accessible until the Embargo date**



item-submission.xml file

- ▶ **item-submission.xml is an Item submission configuration file**



item-submission.xml file

- ▶ `item-submission.xml` is an Item submission configuration file
- ▶ The Embargo feature can be configured in `item-submission.xml` file



Access to Items with Embargo

Before the Embargo date, ONLY the following users can access the Item



Access to Items with Embargo

Before the Embargo date, ONLY the following users can access the Item

- ▶ Authorized Collection Administrator



Access to Items with Embargo

Before the Embargo date, ONLY the following users can access the Item

- ▶ Authorized Collection Administrator
- ▶ Authorized Community Administrator



Access to Items with Embargo

Before the Embargo date, ONLY the following users can access the Item

- ▶ Authorized Collection Administrator
- ▶ Authorized Community Administrator
- ▶ DSpace Administrator



Summary

In this tutorial we learnt to:

- ▶ **Configure Embargo feature**
- ▶ **Submit an Item with Embargo**
- ▶ **Configure an Item submission without a file**
- ▶ **Submit an Item without a file**



Assignment

- ▶ **Configure Embargo feature and Item submission without a file for your DSpace**
- ▶ **Submit Report1A as an Item and set Embargo date for the Item**
- ▶ **Submit the metadata of Report1B as an Item by skipping the file upload**



About the Spoken Tutorial Project

- ▶ **Watch the video available at**
[https://spoken-tutorial.org/
What_is_a_Spoken_Tutorial](https://spoken-tutorial.org/What_is_a_Spoken_Tutorial)
- ▶ **It summarises the Spoken Tutorial project**
- ▶ **If you do not have good bandwidth, you can download and watch it**



Spoken Tutorial Workshops

The Spoken Tutorial Project Team:

- ▶ Conducts workshops using Spoken Tutorials
- ▶ Gives certificates to those who pass an online test

For more details, please write to
contact@spoken-tutorial.org



Answers for THIS Spoken Tutorial

- ▶ **Questions in THIS Spoken Tutorial?**
- ▶ **Visit**
`https://forums.spoken-tutorial.org/`
- ▶ **Choose the minute and second where you have the question**
- ▶ **Explain your question briefly**
- ▶ **The Spoken Tutorial project will ensure an answer**

You will have to register to ask questions



Acknowledgements

- ▶ **Spoken Tutorial project is funded by Ministry of Education (MoE), Government of India**



Acknowledgements

- ▶ DSpace **spoken tutorial series is supported by National Virtual Library of India, Ministry of Culture, Government of India**
- ▶ **More information on this mission is available at**
www.indianculture.gov.in

