



भारतीय प्रौद्योगिकी संस्थान मुंबई
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IIT Bombay

To,
Muthukumar S. (Head Of CSE),
Sree Sowdambika College Of Engineering
Virudhunagar.

9th October 2014

We are happy to inform that Spoken Tutorial Project, IIT Bombay has decided to make Sree Sowdambika College Of Engineering, Virudhunagar as a RESOURCE Center. *The project is a part of the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India.* We are promoting the learning and usage of Free & Open Source Software (FOSS), through an Audio-Video teaching tool, viz. 'Spoken Tutorial'. The course and the training will be offered free of cost to all institutions both Govt., and Private.

Specific activities will be -

IIT Bombay Side :

- The Spoken Tutorial team at IIT Bombay will work with you and arrange the mentioned training programme for all relevant courses offered in the colleges.
- We will publicise any event organise by the college related to student welfare on our website.
- The team will also support and guide all individuals at the college/ department level as they firstly introduce the training and then gradually expand it to all.
- The team will also provide brochures, leaflets, posters and CDs where necessary.

College Side :

- Principal Sir will appoint one faculty member form each department, who will act as a Organiser to conduct Spoken Tutorial workshop / Training in their department. Share the list of faculty members on letterhead. These faculty members must complete the Organiser registration on Spoken Tutorial website by the end of this month.
- Deployment of the training during lab hours should be started immediately for batches where the Spoken Tutorials are matched with the course OR during free lab periods/ hours by the appointed Organisers.
- Mention on the Home Page of Sree Sowdambika College Of Engineering's website regarding the Partnership with Spoken Tutrial Project, IIT Bombay.
- Publicise Spoken Tutorial Project in all your college festival and in other events.
- Your Instituton should conduct Spoken Tutorial workshop / Training for faculty members and students from near by colleges and motivate them to start the same in their Institution. You are empowered to monitor their activities.

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9/10/14
Pallavi Nile
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